



# SAFETY UPDATE

## Incident and Injury Responsibilities

If you are involved in an incident or injury at work, there are 3 things you are required to do:

### 1. Notify TAPS immediately

WHS Manager: 0450 291 702	Office: 8433 1200	Field Consultant.
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### 2. Seek medical attention (if injured)

TAPS' preferred medical provider is **Corporate Health Group (CHG)**.

<b>CHG Mile End</b> 10 Railway Terrace (cnr Railway Tce & Hughes St) Mile End SA 5031 T: 08 8254 9200	<b>CHG Gillman</b> 136 Eastern Parade Gillman SA 5013 T: 08 8447 6955	<b>CHG Elizabeth Vale</b> 44 John Rice Avenue Elizabeth Vale SA 5112 T 08 8287 6800
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Vital to:

- record TAPS as being your employer and responsible for payment
- send every medical certificate to WHS Manager 0450291702
- travel to the office or TAPS will travel to you to complete a report
- obtain a full medical clearance before returning to work.

### 3. Actively Return to Work whilst Recovering

Perform the duties as per your Work Capacity Certificate:

- Return to normal duties
- Suitable duties that accommodate the worker's capacity
- Unfit for normal duties

Where the doctor allocates suitable duties it is mandatory for you to perform duties with the Host Employer or at the TAPS office.